



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton McK. Connard, SPHR  
Director

**TITLE:** **MEDICAL SOCIAL WORKER** (Provisional\* Appointment)

**SALARY:** \$39,500 - \$51,605 annually

**DEPARTMENT:** Monroe Community Hospital

### **Job Summary:**

This position is responsible for providing professional medical social work services to residents and their families in a health care facility to help them deal with medically related social and emotional problems. Employees serve as members of interdisciplinary health care teams involving medicine, nursing, dietary, rehabilitation therapies and activities personnel in identifying needs and in formulating and implementing the restorative and discharge potential of residents. The work is performed within prescribed guidelines with leeway permitted in determining the scope of social work services to be provided in helping patients adjust to their medical condition and to the environment of the facility. Medical Social Workers consult and cooperate with professionals in other disciplines and agencies to aid them in recognizing the significant social components of health care and understanding their impact on patients and their families. The employee reports directly to and works under the general supervision of a Master's-level Medical Social Worker. Does related work as required.

### **Minimum Qualifications:** Either:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Social Work or other behavioral science\*\* field except Criminal Justice and Anthropology, PLUS two (2) years of full-time or its part-time equivalent paid experience as a Social Worker or Case Work Aide with a public or private organization adhering to acceptable standards, at least one (1) year of which shall have been in the field of medical social work; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Social Work; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

\*\*Behavioral science includes, but is not limited to Psychology, Sociology, Counseling, Gerontology, Human Behavior, Social Welfare, Vocational Rehabilitation.

### **NOTE:**

Candidates not possessing a Social Work degree must submit a student transcript along with their application.

### **SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471

PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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An Equal Opportunity Employer

**In order to perform the duties of this position, an applicant should possess or be able to:**

- Assess psycho-social needs of patients during continued stay in the facility by participating in interdisciplinary health care team formulation of the patient care plan;
- Establish social work goals to aid patients, their families or responsible parties in dealing with the medical problem concerned;
- Provide supportive social work services to help patients cope with their illnesses, disabilities and anticipated length of stay in the facility;
- Provide consultation to facility staff regarding the social and emotional aspects of patients health care and treatment;
- Compile social history and assessment of patient's social-emotional status for use in diagnosis or treatment of patients, and for discharge planning;
- Record significant social services progress data and periodic reassessment in patient medical records;
- Determine psycho-social implications of potential patient discharge or transfer to different levels of health care and aids facility staff, patients, and their families in implementation of arrangements;
- Conduct pre-admission assessments of potential patients in and out of health care facilities, writes recommendations, and follows up on pending admissions with outside agencies and families;
- Act as contact between medical staff and the family in case of emergencies

**NOTE:** Applications can be downloaded from [www.monroehosp.org](http://www.monroehosp.org) or obtained in the Monroe Community Hospital Human Resources Office. Submit completed applications to:

MONROE COMMUNITY HOSPITAL  
HUMAN RESOURCES  
435 E. HENRIETTA ROAD  
ROCHESTER, NY 14620

**Posting Date:** November 6, 2014

**Posting Deadline:** November 13, 2014

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.